

Hanover Township Sewer Authority
September 11, 2017
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:09 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Engineer Johanna Liller for Jack Rae, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Solicitor Matt Kalina not present at the meeting. There was one township business owner present.

Meeting Minutes: Mr. Truby made a motion to accept the minutes from the August 7, 2017 meeting; Mr. Call second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the Treasurer's Report for the month of August 2017. The Operations account began the month with \$127,456.72 with deposits of \$87,961.55 and expenditures of \$82,944.30 for an ending balance on August 31, 2017, of \$132,473.97. The PennVest account had a balance of \$20,783.39, and the tap Fund had a balance of \$73,153.82. Mr. Truby made a motion to accept the August treasurer's report; Mr. Seech second. Motion passed unanimously.

Invoices: Mr. Seech made a motion to ratify the invoices in the amount of \$31,019.33; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period July 30 through August 12, 2017, in the amount of \$1,155.06, including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Truby made a motion to ratify payroll for the pay period August 13 through August 26, 2017, in the amount of \$1,171.91, including the payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Old Business: Mr. Truby noted that we can order the wet-well lining through Co-Stars, eliminating the need for bids.

New Business: Sally Flinn reported that Scannell Properties to begin site work in Starpointe Business park. No issues with the site drawings submitted, though the plumbing drawings will need to be submitted for review when available.

Mr. Truby made a motion to ratify the authorization for have Gannett Fleming prepare and submit the highway occupancy permit (HOP) application to PennDOT on behalf of the authority to tap the sewer line o Steubenville Pike for the new house on Prado Lane; Mr. Seech second. Motion passed unanimously.

Mr. Truby made a motion to authorize Larson Design Group yo prepare and submit the HOP application to PennDOT on behalf of the authority to tap the sewer line in Paris for the construction of the new Dollar General store; Mr Seech second. Motion passed unanimously.

The Evoqua price increase notice came in three weeks after the increase took effect. HTSA will stay with Evoqua for its odor control chemicals because there isn't that much being used anymore.

There is a training opportunity in Monroeville on October 11-12; the 3 Rivers Wet Weather Sewer Conference. There are several other training opportunities if anyone is interested in attending.

Solicitor's Report: No public report.

Engineer's Report: Still waiting to hear specific details on the Rover crossing. Mrs. Garrett to send Mrs. Liller the contact number we have for Rover.

Waiting on the occupancy permit and final DEP walk-through for the Phase 2 closeout.

Mr. Seech had a question on the Master Service Agreement concerning compensation. Tabled until Mr. Rae and Mr. Kalina are present.

Mr. Call made a motion to accept the engineer's report; Mrs. Voelker second. Motion passed unanimously.

Correspondence: A notification about a class-action lawsuit was received concerning fax advertisements. The claim form will be filled out and submitted.

Public Comment: None

Adjournment: Mr. Seech made a motion to adjourn the meeting to an executive session at 8:34 p.m.; Mr. Truby second. Motion passed unanimously. Executive session adjourned at 8:50 p.m.

Respectfully submitted,

Chris Truby, Asst. Secretary