

Hanover Township Sewer Authority  
July 10, 2017  
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:05 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Secretary/Treasurer Nancy Voelker, Board Member Donnie Grey, Solicitor Matt Kalina, Engineer Jack Rae, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech and Assistant Secretary/Treasurer Chris Truby were not present at the meeting. There were no township citizens/business owners present.

**2016 Audit:** Members from Maher Duessel presented the 2016 Audit and financial statements to the board. Mrs. Voelker made a motion to accept the audit as presented; Mr. Call second. Motion passed unanimously.

**Meeting Minutes:** Mr. Call made a motion to accept the minutes from the June 5, 2017 meeting; Mr. Grey second. Motion passed with Mrs. Voelker abstaining as she was absent from the June 5, 2017, meeting.

**Treasurer's Report:** Mrs. Voelker presented the Treasurer's Report for the month of June 2017. The Operations account began the month with \$78,808.14 with deposits of \$117,867.73 and expenditures of \$92,257.70 for an ending balance on June 30, 2017, of \$104,418.17. The PennVest account had a balance of \$20,783.39, and the tap Fund had a balance of \$50,880.62. Mr. Call made a motion to accept the June treasurer's report; Mr. Grey second. Motion passed unanimously.

**Invoices:** Mr. Grey made a motion to ratify the invoices in the amount of \$37,684.00; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period May 21 through June 3, 2017, in the amount of \$1,296.75, including the payroll fee; Mr. Grey second. Roll call: Mr. Call – yes, Mrs. Voelker - abstain, Mr. Grey - yes. Motion passed.

Mr. Call made a motion to ratify payroll for the pay period June 4 through June 17, 2017, in the amount of \$253.79, including the payroll fee; Mr. Grey second. Roll call: Mr. Call – yes, Mrs. Voelker - abstain, Mr. Grey - yes. Motion passed.

Mr. Call made a motion to ratify payroll for the pay period June 18 through July 1, 2017, in the amount of \$1,336.38, including the payroll fee; Mr. Grey second. Roll call: Mr. Call – yes, Mrs. Voelker - abstain, Mr. Grey - yes. Motion passed.

**Old Business:** Mr. Truby was researching a piggy-back program for the LSA grant. Tabled until Mr. Truby's return.

Phase 2 Final Notices to Connect issues:

- One customer removed the trailer on her property two years ago and no longer has anything to which the sewer needs connected. Mr. Call made a motion to waive the connection requirement and the certified letter fee; Mr. Grey second. Motion passed unanimously.

- One customer was treated as an initial customer when he was, in fact, a subsequent customer. Mrs. Voelker made a motion to withdraw the notice to connect and refund the certified letter fee; Mr. Grey second. Motion passed unanimously.

The amperage draws caused by the line blockage along Paris Colliers Road are coming down.

The insurance company is paying out on the power surge at the plant. We are waiting on the repair invoice for the generator at Devils Den pump station to determine if there will be another claim for damages for that storm.

Mr. Kalina is researching solutions for I&I failures.

**New Business:** Mrs. Voelker made a motion to have Mr. Lashhorn attend an I&I conference near Philadelphia in October at the cost of \$120 plus expenses; Mr. Call second. Motion passed unanimously.

**Solicitor's Report:** No public report.

**Engineer's Report:** Mr. Rae requested the plant's occupancy permit or final electrical inspection for the PennVest final closeout.

Gannett Fleming requested three changes to the draft operating permit for the plant.

Mr. Call made a motion to accept the engineer's report; Mr. Grey second. Motion passed unanimously.

**Correspondence:** Washington County has sent the list of properties on the Upset Sale in September. Liens that are necessary will be forwarded to Mr. Kalina.

Brochure on GapVax for the board members' information.

**Public Comment:** None

Adjournment: Mrs. Voelker made a motion to adjourn the meeting at 8:58 p.m.; Mr. Call second. Motion passed unanimously.

Respectfully submitted,

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Nancy Voelker, Secretary