

Hanover Township Sewer Authority  
May 1, 2017  
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:11 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Solicitor Matt Kalina, Project Engineer Jack Rae, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Board Member Donnie Grey was not present at the meeting. Two township citizens/business owners were present.

**Executive Session:** An executive session was held from 7:12 pm until 8:17 pm to discuss legal matters.

**Meeting Minutes:** Mr. Truby made a motion to accept the April 3, 2017, meeting minutes; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to accept the minutes from the April 17, 2017 meeting; Mrs. Voelker second. Motion passed unanimously.

**Treasurer's report:** Mrs. Voelker presented the treasurer's report for the month of April 2017. The Operations account began the month with \$63,539.13 with deposits of \$74,557.32 and expenditures of \$56,283.41 for an ending balance on April 28, 2017, of \$81,813.04. The PennVest account had a balance of \$20,783.39, and the Tap Fund had a balance of \$39,471.74. Mr. Truby made a motion to accept the April treasurer's report; Mr. Call second. Motion passed unanimously.

**Invoices:** Mrs. Voelker made a motion to ratify the bills in the amount of \$25,107.53; Mr. Seech second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period March 26 through April 8, 2017, in the amount of \$1,113.43 including the payroll fee; Mr. Seech second. Roll call: Mr. Seech – yes, Mr. Call – yes, Mrs. Voelker – abstain, Mr. Truby – yes. Motion passed.

Mr. Seech made a motion to ratify payroll for the pay period April 9 through April 22, 2017, in the amount of \$1,110.55 including the payroll fee; Mr. Call second. Mr. Seech – yes, Mr. Call – yes, Mrs. Voelker – abstain, Mr. Truby – yes. Motion passed.

**Old Business:** The final notices to connect will go out to the Phase 2 customers who have not yet connected and are not in the process of connecting as soon as the certified letters can be prepared.

Mrs. Voelker made a motion to amend the Rate Schedule to include a Certified Letter Fee of \$25, effective May 1, 2017; Mr. Truby second. Motion passed unanimously.

**New Business:** Becky Wiley appeared on Allen Scheetz's behalf regarding his property on Perkins Lane. HTSA had the water service terminated due to non-payment of the sewer bill following a water line break. Ms. Wiley was advised by the water company contractor who fixed the water line not to pay the sewer bill. Ms. Wiley's daughter called the water company, thinking it was HTSA, and was told it would be taken care of. HTSA will issue an equal credit in gallons for the credit issued by the water company. Ms. Wiley was advised to file a complaint with the Public Utilities Commission, but her request for relief from termination penalties was denied.

WCCED's request for HTSA to contribute payment toward the bond issue for the third bore under US22 for Starpointe was denied.

**Solicitor's Report:** Mrs. Voelker made a motion to approve the Rover Pipeline Agreement; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to resolve the Grossi litigation; Mrs. Voelker second. Motion passed unanimously.

Mr. Truby made a motion to approve the Gannett Fleming Master Service Agreement pending solicitor approval; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to accept the solicitor's report; Mr. Seech second. Motion passed unanimously.

**Engineer's report:** A will-serve letter will be sent to the engineer handling the property on Five Points Road.

Mr. Seech made a motion to accept the Engineer's report; Mr. Call second. Motion passed unanimously.

**Correspondence:** None.

**Public Comment:** None.

**Adjournment:** Mr. Seech made a motion to adjourn the meeting at 9:28 p.m.; Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary