

Hanover Township Sewer Authority
March 6, 2017
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:03 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Project Engineer Jack Rae, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Secretary/Treasurer Nancy Voelker was not present at the meeting. Three township citizens/business owners were present.

Meeting Minutes: Mr. Truby made a motion to accept the February 6, 2017, meeting minutes; Mr. Grey second. Motion passed unanimously.

Treasurer's report: Mr. Truby presented the treasurer's report for the month of January 2017. The Operations account began the month with \$138,527.25 with deposits of \$67,325.50 and expenditures of \$133,428.52 for an ending balance on January 31, 2017, of \$72,424.23. The PennVest account had a balance of \$20,783.39, and the Tap Fund had a balance of \$32,534.74. Mr. Seech made a motion to accept the January treasurer's report; Mr. Truby second. Motion passed unanimously.

Mr. Truby presented the treasurer's report for the month of February 2017. The Operations account began the month with \$72,424.23 with deposits of \$69,521.93 and expenditures of \$74,175.28 for an ending balance on February 28, 2017, of \$67,770.88. The PennVest account had a balance of \$20,783.39, and the Tap Fund had a balance of \$38,782.89. Mr. Call made a motion to accept the February treasurer's report; Mr. Grey second. Motion passed unanimously.

Invoices: Mr. Truby made a motion to ratify the bills in the amount of \$33,179.27; Mr. Grey second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll for the pay period January 29 through February 11, 2017, in the amount of \$1,097.90 including the payroll fee; Mr. Seech second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll for the pay period February 12 through February 25, 2017, in the amount of \$995.20 including the payroll fee; Mr. Call second. Motion passed unanimously.

Old Business: Mr. Grey made a motion to increase Mrs. Garrett's salary to \$18 per hour, retroactive to January 1, 2017; Mr. Call Second. Motion passed unanimously.

New Business: Mr. Rae and Mr. Lashhorn discussed with Mr. Bombard, a resident wishing to build a house on family property between Steubenville Pike and Prado Lane in Smith Township, options on where best to tap the sewer line. The authority office will provide PennVest financing information, and cost estimates to tap the main line on Steubenville pike and to tap Mrs. Hargett's line on Prado Lane. Mrs. Hargett will provide a right-of-way should that option be selected.

Mr. Seech made a motion to provide a Proclamation of Support for the PA One-Call System; Mr. Call second. Motion passed unanimously.

Mr. Seech made a motion to add "Pump Restocking Fee" at \$250 each time plus repair costs, if necessary and clarify the industrial application and developer review fees on the Rate Schedule; Mr. Truby second. Motion passed unanimously.

Solicitor's Report: There is no public report.

Engineer's report: There is a Phase 2 closeout "to do" list.

We are waiting on the Operating Permit from the DEP.

We need to work on an engineering services agreement.

Mr. Seech made a motion to accept the Engineer's report; Mr. Grey second. Motion passed unanimously.

Correspondence: Cheryl DiSanti sent a PA American Water rate increase notice for receiving customer readings every month.

Public Comment: None

Adjournment: Mr. Seech made a motion to adjourn to an executive session for legal matters at 8:53 p.m.; Mr. Call second. No action to be taken at the executive session. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary