

Hanover Township Sewer Authority
February 6, 2017
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:00 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Project Engineer Jack Rae, Field Operations Manager Mark Lashhorn, and Office Manager Patty Garrett were present. Three township citizens/business owners were present.

Executive Session: Mr. Call reported that there was an executive session held on January 16, 2017 at the sewer plant. All board members were present. The reason for the executive session was to discuss personnel. No action was taken at the meeting.

Meeting Minutes: Mr. Truby made a motion to accept the January 9, 2017, meeting minutes with the correction to the December Treasurer's Report; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Call made a motion to ratify the bills in the amount of \$35,546.73; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll for the pay period January 1 through January 14, 2017, in the amount of \$1,014.68 including the payroll fee; Mr. Grey second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Call made a motion to ratify payroll for the pay period January 15 through January 28, 2017, in the amount of \$1,020.19 including the payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Old Business: Mrs. Voelker made a motion to authorize the office manager to sign for the Authority under circumstances outlined on the list presented to the board members; Mr. Call second. Motion passed unanimously.

The installation of the two propane heaters and ceiling fans in the garage; tabled until late summer.

Mr. Call made a motion to approve HTSA board members and/or personnel interested in attending the PMAA Board Member Training on March 7, 2017 in Mars, PA; Mr. Truby second. Motion passed unanimously.

Mr. Seech made a motion to deny Mr. Baker's request for relief of lien fees for 40 Circle Drive; Mrs. Voelker second. Motion passed unanimously.

New Business: HTSA office is now only open to the public on Tuesday and Friday from 9:30am to 4:30pm. Emergency response remains unaffected.

Mr. Seech made a motion to donate \$50 to the Hanover Township Volunteer Fire Department Fund Drive; Mr. Truby second. Motion passed unanimously.

Solicitor's Report: There is no public report.

Engineer's report: The PennVest final drawdown for Phase 2 has been submitted; the final inspection needs to be scheduled.

Hard copies of Record drawings were given to Mr. Lashhorn; a DVD with all the layers showing was given to Mrs. Garrett.

The home office of Live Nation needs to be contacted about a new agreement between us concerning the KeyBank Pavilion.

The plant permit renewal is being reviewed by the DEP.

Mrs. Voelker made a motion to accept the Engineer's report; Mr. Truby second. Motion passed unanimously.

Correspondence: None

Public Comment: Heather Lucas is considering a purchase in the 1700 block of Steubenville Pike, also known as Windy Hill. She was interested in information on expansion of the sewer system in that area.

Adjournment: Mr. Seech made a motion to adjourn to an executive session for legal matters at 8:09 p.m.; Mr. Call second. No action to be taken at the executive session. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary