

Hanover Township Sewer Authority
July 11, 2016
Hanover Township Municipal Building

Chairman Greg Call called the meeting to order at 7:03 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Consulting Engineer Mike Sherrieb, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech, Solicitor Matt Kalina and Project Engineer Jack Rae were not present at the beginning of the meeting. One township citizen/business owner was also present.

2015 Audit: Jeff Kent and Levi Zielinski of Maher Duessel presented the 2015 audit. The public can view a copy of the audit at either the sewer plant or the township municipal building. Mr. Call made a motion to accept the 2015 audit as presented; Mr. Truby second. Motion passed unanimously.

Project Engineer Jack Rae arrived at 7:12 p.m.

May Budget Report: Ms. Nusida presented the May financial statements.

Vice Chairman Tim Seech arrived at 7:24 p.m.

Meeting Minutes: Mr. Seech made a motion to accept the June 6, 2016, meeting minutes; Mr. Truby second. Motion passed unanimously.

Treasurer's Report: Mrs. Voelker presented the treasurer's report for the month of June 2016. The Operations account began the month with \$127,478.38 with deposits of \$74,251.65 and expenditures of \$87,959.48 for an ending balance on June 30, 2016, of \$113,770.55. The PennVest account had a balance of \$20,783.39, and the Tap Fund had a balance of \$2,566.26. The balance on the line of credit on July 1, 2016 was \$385,812.95. Mr. Seech made a motion to accept the treasurer's report; Mr. Truby second. Motion passed unanimously.

Invoices: Mrs. Voelker made a motion to ratify the bills in the amount of \$28,592.89; Mr. Truby second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll from May 22 through June 4, 2016, in the amount of \$1,284.24, including payroll fee; Mr. Grey second. Roll call: Mr. Call – yes, Mr. Secch – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Call made a motion to ratify payroll from June 5 through June 18, 2016, in the amount of \$1,448.52 including payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Truby made a motion to ratify payroll from June 19 through July 2, 2016, in the amount of \$1,406.42 including payroll fee; Mr. Seech second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Old Business: The Live Nation agreement and cover letter were sent to Live Nation. No correspondence has been received in return to this date.

Guiderail installation is complete.

Bella has agreed to fix the manhole in Robinson Township; we are waiting on a date for the repair.

Waiting on a call back about taking down the dead tree at Bucey pump station.

New Business: During the DEP inspection at the plant, they mentioned that an emergency response plan may be a requirement in our new license. Mr. Call made a motion to authorize \$120 for Mr. Lashhorn to attend Emergency Response Planning Training; Mr. Grey second. Motion passed unanimously.

Engineer's report: Mr. Seech made a motion to accept Change Order -2 in the amount of \$6,034.00; Mrs. Voelker second. Motion passed unanimously.

Solicitor Matt Kalina arrived at 8:35 p.m.

Mr. Call made a motion to approve requisition P2-56 in the amount of \$7,353.49; Mr. Truby second. Motion passed unanimously.

Mrs. Voelker made a motion to accept the engineer's report as presented; Mr. Seech second. Motion passed unanimously.

Solicitor's Report: No public report.

Correspondence: None

Public Comment: None

Adjournment: Mr. Call made a motion to adjourn to an executive session for legal matters at 8:51 p.m. No action will be taken; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary