

Hanover Township Sewer Authority  
June 6, 2016  
Hanover Township Sewer Plant

Chairman Greg Call called the meeting to order at 7:28 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Matt Kalina, Project Engineer Jack Rae, Consulting Engineer Mike Sherrieb, and Office Manager Patty Garrett were present. Five township citizens/business owners were also present.

Due to lack of access to the Hanover Township Building, the township building door was posted and the monthly sewer board meeting was moved to the sewer plant.

**Meeting Minutes:** Mr. Grey made a motion to accept the May 2, 2016, meeting minutes; Mrs. Voelker second. Motion passed unanimously.

**Budget/Treasurer's Report:** the budget report for April was given to Board.

Mrs. Voelker presented the treasurer's report for the month of April 2016. The Operations account began the month with \$168,771.44 with deposits of \$62,599.89 and expenditures of \$98,795.91 for an ending balance on April 29, 2016, of \$132,575.42. The PennVest account had a balance of \$20,783.39, and the Tap Fund had a balance of \$2,090.40. The balance on the line of credit on May 2, 2016 was \$408,101.13. Mr. Seech made a motion to accept the treasurer's report; Mr. Truby second. Motion passed unanimously.

Mrs. Voelker presented the treasurer's report for the month of May 2016. The Operations account had a balance of \$132,575.42 on April 30, 2016, with deposits of \$63,029.41 and expenditures of \$68,126.45 for an ending balance on May 31, 2016, of \$127,478.38. The PennVest account had a balance of \$20,783.39, and the Tap Fund had a balance of \$7,489.97. The balance on the line of credit on June 2, 2016 was \$415,497.24. Mr. Truby made a motion to accept the treasurer's report; Mr. Call second. Motion passed unanimously.

**Invoices:** Mr. Seech made a motion to ratify the bills in the amount of \$32,589.71; Mrs. Voelker second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll from April 24 through May 7, 2016, in the amount of \$1,419.95, including payroll fee; Mr. Truby second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

Mr. Truby made a motion to ratify payroll from May 8 through May 21, 2016, in the amount of \$1,492.84 including payroll fee; Mr. Call second. Roll call: Mr. Call – yes, Mr. Seech – yes, Mrs. Voelker – abstain, Mr. Grey – yes, Mr. Truby – yes. Motion passed.

**Old Business:** Paragraph 17d needs fixed in the Live Nation Agreement, then it will be ready to be sent to them for negotiation/signature.

We are waiting on an install date for the guiderail.

The driveway sealing had to be rescheduled.

Bella has agreed to fix the manhole in Robinson Township.

Bringing Davita Dialysis into our service area has been tabled.

**New Business:** Mr. and Mrs. Triebsch, owners of Hanover Acres Apartments, discussed with the board their tap fee payment plan. All HTSA tap fee payment plans include interest, of which they were not aware. The board will consider waiving the interest for them if they can show a signed agreement with HTSA stating that their payment plan was interest free.

Mr. Seech made a motion to accept Resolution 2016-24 "Modifying The Rules And Regulations Of The Authority To Establish That A Premise Sold Free And Clear Of All Municipal Liens Or Claims Shall Constitute Abandonment Of Any Taps On That Premise;" Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to accept Resolution 2016-25, "Amending A Policy For The Ownership, Installation, Maintenance, Repair Ownership, And Operation Of Individual Onsite Pumping Systems;" Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to authorize up to \$2000 to remove the dead tree at the Bucey Pump Station contingent upon verifying the property owner; Mrs. Voelker second. Motion passed unanimously.

**Solicitor's Report:** No public report.

**Engineer's report:** PennDOT did not show up for the meeting for the minimum-use permit for the driveway. Mr. Call made a motion to authorize himself to sign the form for Gannett Fleming to file the application for the minimum-use permit; Mrs. Voelker second. Motion passed unanimously.

Mrs. Voelker made a motion to approve requisition P2-55 in the amount of \$1,698.82; Mr. Seech second. Motion passed unanimously.

Mr. Call made a motion to accept the engineer's report as presented; Mr. Truby second. Motion passed unanimously.

**Correspondence:** Mr. Valente, owner of 1927 Steubenville Pike, sent an appeal letter asking that HTSA continue to bill that property at the vacancy rate instead of the well rate. Mr. Call made a motion to change the billing back to the vacancy rate retroactive to February 2015; Mrs. Voelker second. Motion passed unanimously.

**Public Comment:** None

**Adjournment:** Mr. Call made a motion to adjourn to an executive session for legal matters at 9:24 p.m. No action will be taken; Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary