

Hanover Township Sewer Authority  
December 7, 2015  
Hanover Township Building

Chairman Greg Call called the meeting to order at 7:08 p.m. with the pledge of allegiance. Roll call was taken. Chairman Mr. Call, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Project Engineer Jack Rae, Consulting Engineer Mike Sherrieb, and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech was not present. Secretary/Treasurer Nancy Voelker and Solicitor Matt Kalina were not present at the beginning of the meeting. Seven township citizens/business owners were also present.

**Meeting Minutes:** Mr. Truby made a motion to approve the November 2, 2015, minutes; Mr. Grey second. Motion passed unanimously.

**Treasurer's Report:** Mr. Truby presented the October treasurer's report. The Operations account began the month with \$234,247.85 with deposits of \$77,668.04 and expenditures of \$119,827.85 for an ending balance on October 31, 2015, of \$192,088.04. The PennVest account had a balance of \$21,867.65, the Phase 1 Tap Fund had a balance of \$1,081.28, and the Phase 2 Tap Fund had a balance of \$1,679.97. There was a \$42,742.90 transfer from the operating account to the PennVest account. Mr. Call made a motion to accept the treasurer's report; Mr. Grey second. Motion passed unanimously.

Mr. Truby presented the November treasurer's report. The Operations account began the month with \$192,088.04 with deposits of \$106,416.53 and expenditures of \$115,331.96 for an ending balance on November 30, 2015, of \$183,172.61. The PennVest account had a balance of \$21,867.65, the Phase 1 Tap Fund had a balance of \$4,932.49, and the Phase 2 Tap Fund had a balance of \$3,584.15. There was a transfer of \$46,132.04 from the operating account to the PennVest account. Mr. Truby made a motion to accept the treasurer's report; Mr. Call second. Motion passed unanimously.

**Invoices:** Secretary/Treasurer Nancy Voelker arrived at 7:28 pm.

Mrs. Voelker made a motion to ratify the bills in the amount of \$33,520.18; Mr. Call second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll from October 25 through November 7, 2015, in the amount of \$1,342.21, including payroll fee; Mr. Grey second. Roll call: Mr. Call-yes, Mr. Grey-yes, Mr. Truby- Yes, Mrs. Voelker- abstain. Motion passed.

Mr. Call made a motion to ratify payroll from November 8 through November 21, 2015, in the amount of \$1,336.29, including payroll fee; Mr. Truby second. Roll call: Mr. Call-yes, Mr. Grey-yes, Mr. Truby- Yes, Mrs. Voelker- abstain. Motion passed.

**Old Business:** Mr. Call made a motion to authorize up to \$5,000 for new office furniture through Staples; Mrs. Voelker second. Motion passed unanimously.

WCCED's sewage plan has been accepted by our engineer and WCCED is moving ahead.

Mr. Truby made a motion to authorize Extreme Sealcoating to seal the driveway by the spring for \$8,500; Mr. Call. Motion passed unanimously.

Kramer tap placement issue tabled until we get information back from Mr. Kramer.

PNC line of credit extension is pending PennVest approval.

HRP Metals agreed to list of requirements recommended by KLH Engineering. Issues resolved.

**New Business:** Mr. Call made a motion to close the Phase 1 Tap Fee Account and all tap funds to be placed in the Phase 2 Tap Fund Account; Mr. Truby second. Motion passed unanimously.

Solicitor Matt Kalina arrived at 8:18.

Hydro-Recovery representatives at the meeting to explain the excess public water usage. Mr. Kalina will draft an opinion letter to deal with the bill that has already been incurred. Mrs. Voelker made a motion to approve Hydro Recovery agreement pending legal and engineering review; Mr. Call second. Motion passed unanimously.

Mr. Kalina will draft language to amend the rules and regulations related to liens for other than delinquent sewer charges.

Owner vs tenant billing. Tabled.

**Solicitor's Report:** No additional public comment.

**Engineer's report:** Mr. Call made a motion to pay Requisition P2-49 in the amount of \$5,145.26; Mrs. Voelker second. Motion passed unanimously.

Mr. Truby made a motion to submit PennVest requisition #25 in the amount of \$177,111.46; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to accept the engineer's report as presented; Mr. Grey second. Motion passed unanimously.

**Correspondence:** None

**Public Comment:** None

**Adjournment:** Mr. Call made a motion to adjourn the meeting to an executive session for possible litigation issues at 9:45 p.m.; Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary