

Hanover Township Sewer Authority
November 2, 2015
Hanover Township Building

Vice Chairman Timothy Seech called the meeting to order at 7:15 p.m. with the pledge of allegiance. Roll call was taken. Vice Chairman Timothy Seech, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Project Engineer Jack Rae, Consulting Engineer Mike Sherrieb, Solicitor Matt Kalina and Office Manager Patty Garrett were present. Chairman Greg Call was not present at the beginning of the meeting. Secretary/Treasurer Nancy Voelker was not present. Five township citizens/business owners were also present.

Meeting Minutes: Mr. Truby made a motion to approve the October 5, 2015, minutes; Mr. Grey second. Motion passed unanimously.

Treasurer's Report: Mr. Truby presented the August treasurer's report. The Operations account began the month with \$271,918.37 with deposits of \$97,312.93 and expenditures of \$92,255.57 for an ending balance on August 31, 2015, of \$276,975.73. The PennVest account had a balance of \$22,494.27, the Phase 1 Tap Fund had a balance of \$10,488.20, and the Phase 2 Tap Fund had a balance of \$1,548.59. There was a \$19,000 transfer from the operating account to the PennVest account. Mr. Seech made a motion to accept the treasurer's report; Mr. Grey second. Motion passed unanimously.

Mr. Truby presented the September treasurer's report. The Operations account began the month with \$276,975.73 with deposits of \$78,418.24 and expenditures of \$121,146.12 for an ending balance on September 30, 2015, of \$234,247.85. The PennVest account had a balance of \$808.01, the Phase 1 Tap Fund had a balance of \$1,081.27, and the Phase 2 Tap Fund had a balance of \$1,691.95. There was no transfer from the operating account to the PennVest account. Mr. Seech made a motion to accept the treasurer's report; Mr. Truby second. Motion passed unanimously.

Invoices: Mr. Truby made a motion to ratify the bills in the amount of \$34,213.34; Mr. Grey second. Motion passed unanimously.

Mr. Seech made a motion to ratify payroll from September 27 through October 10, 2015, in the amount of \$1,313.24, including payroll fee; Mr. Truby second. Motion passed unanimously.

Mr. Truby made a motion to ratify payroll from October 11 through October 24, 2015, in the amount of \$1,613.81, including payroll fee; Mr. Grey second. Motion passed unanimously.

Chairman Greg Call arrived at 7:29pm.

Old Business: Authorizing up to \$5,000 for new office furniture...tabled to get two more quotes.

Driveway sealing was tabled until a revised bid came in from Extreme Sealcoating.

The drawings for WCCED's sewage plan do not meet our specifications. They will be notified to clarify and make adjustments.

New Business: Mr. Seech made a motion to approve a tap fee payment plan; Mr. Call second. Motion passed unanimously.

PNC Bank proposed a term out of the line of credit for the Board's consideration.

Neville Real Estate owns property on Steubenville Pike that had a pump alarm go off, even though there is no water usage at the property for the past two years. A letter will be sent informing the owner of the potential issues of an improperly stored pump.

Mr. Sherrieb presented his opinion on HRP Metals discharge. Mr. Truby made a motion to authorize KLH Engineering to draft the discharge authorization with conditions and sent it to HRP Metals on behalf of HTSA; Mr. Seech second. Motion passed unanimously.

Solicitor's Report: No additional public comment.

Engineer's report: The wish list of items for the change of scope will be sent to PennVest for approval.

Mr. Seech made a motion to pay Requisition P2-48 in the amount of \$46,132.04; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to submit PennVest request #24 in the amount of \$49,550.68; Mr. Grey second. Motion passed unanimously.

Mr. Seech made a motion to accept the engineer's report as presented; Mr. Truby second. Motion passed unanimously.

Correspondence: Kramer's Greenhouse sent correspondence stating that the tap provided for their use was not on their property. A response will be drafted and sent asking for proof supporting their claim for consideration by the Board.

Public Comment: Mr. Morra asked if a budget has been approved yet. One has not.

Mr. Morra asked if Mrs. Garrett had received the message he left on the office voicemail system. She had not.

Adjournment: Mr. Seech made a motion to adjourn the meeting to an executive session for possible litigation issues at 8:55 p.m.; Mr. Call second. Motion passed unanimously.

Respectfully Submitted,

Chris Truby, Assistant Secretary