

Hanover Township Sewer Authority
September 8, 2015
Hanover Township Building

Chairman Greg Call called the meeting to order at 7:06 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Timothy Seech, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Project Engineer Jack Rae, Consulting Engineer Mike Sherrieb, Solicitor Matt Kalina and Office Manager Patty Garrett were present. Secretary/Treasurer Nancy Voelker was not present at the beginning of the meeting. Three township citizens/business owners were also present.

Meeting Minutes: Mr. Grey made a motion to approve the August 3, 2015 minutes as amended with Mr. Truby abstaining from approving the invoices; Mr. call second. Motion passed with Mr. Seech abstaining.

Treasurer's Report: Mr. Truby presented the July treasurer's report. The Operations account began the month with \$114,695.86 with deposits of \$698,662.80 and expenditures of \$541,440.29 for an ending balance on July 31, 2015, of \$271,918.37. The PennVest account had a balance of \$25,176.53, the Phase 1 Tap Fund had a balance of \$10,488.11, and the Phase 2 Tap Fund had a balance of \$1,548.58. There were no transfers from the operating account to the PennVest account. Mr. Grey made a motion to accept the treasurer's report; Mr. Call second. Motion passed unanimously.

Mr. Truby presented the August treasurer's report. The Operations account began the month with \$271,918.37 with deposits of \$97,312.93 and expenditures of \$92,255.57 for an ending balance on August 31, 2015, of \$276,975.73. The PennVest account had a balance of \$22,494.27, the Phase 1 Tap Fund had a balance of \$10,488.20, and the Phase 2 Tap Fund had a balance of \$1,548.59. There was a \$19,000 transfer from the operating account to the PennVest account. Mr. Call made a motion to accept the treasurer's report; Mr. Grey second. Motion passed unanimously.

Invoices: Mr. Truby made a motion to ratify the bills in the amount of \$31,817.99; Mr. Call second. Motion passed with Mr. Seech voting No.

Secretary/Treasurer Mrs. Voelker arrived at 7:47 p.m.

Mr. Call made a motion to ratify payroll from July 19 through August 1, 2015, in the amount of \$1,378.23, including payroll fee; Mr. Truby second. Roll call: Mr. Call- yes, Mr. Seech- yes, Mr. Grey- yes, Mrs. Voelker- abstain, Mr. Truby- yes. Motion passed.

Mr. Truby made a motion to ratify payroll from August 2 through August 15, 2015, in the amount of \$1,461.26, including payroll fee; Mr. Call second. Roll call: Mr. Call- yes, Mr. Seech – yes, Mr. Grey- yes, Mrs. Voelker- abstain, Mr. Truby- yes. Motion passed.

Mr. Call made a motion to ratify payroll from August 16 through August 29, 2015, in the amount of \$1,404.44, including payroll fee; Mr. Grey second. Roll call: Mr. Call- yes, Mr. Seech- yes, Mr. Grey- yes, Mrs. Voelker- abstain, Mr. Truby- yes. Motion passed.

Old Business: The Line of Credit (LOC) extension paperwork was signed by the Township Supervisors, sent in to PNC Bank and the LOC was extended through the end of December 2015. The current balance is \$991,764.86.

Mrs. Voelker made a motion to approve the WCCED 3rd Bore plan contingent upon a favorable review by Mr. Rae; Mr. Call second. Motion passed unanimously.

Phase 1 connection enforcement efforts are beginning. A final notice to connect letter was drafted. Failure to connect will result in magisterial action. Mr. Seech made a motion to approve the letter with the first sentence removed; Mr. Truby second. Motion passed unanimously. Long-term shut-off action involving the magistrate will involve attorney introduction first.

Penalty for meter tampering will require a rules and regulations update.

New Business: Authorizing up to \$5,000 for new office furniture...tabled.

Mr. Call and Mrs. Oelker met with Rep. Christiana to discuss his support of combining the two PennVest loans. He understands the situation and benefits of doing so and will support such a request. He has offered to approach PennVet with the request.

Information given to the board members for the up-coming PMAA seminar in October.

Solicitor's Report: No additional public comment.

Engineer's report: Because Change Order 7-04 was rescinded, Contract 7 will need closed out.

Need to close out Contract 10. Mr. Rae to get a final estimate.

Mr. Truby made a motion to pay requisition P2-47 in the amount of \$3,418.64; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to submit PennVest request #24 in the amount of \$3,418.64; Mr. Call second. Motion passed unanimously.

The Hydro Recovery agreement needs to be submitted to them for their review and approval.

The AL Solutions agreement still has not come back from them for our approval. They have had it since January 2015.

Mr. Rae to verify a few items for the HRP Metals agreement.

Mr. Seech made a motion to accept the engineer's report as presented; Mr. Call second. Motion passed unanimously.

Correspondence: No correspondence

Public Comment: No public comment

Mr. Seech made a motion to accept the April 1, 2013 meeting minutes; Mr. Call second. Motion passed with Mr. Truby and Mr. Grey abstaining.

Adjournment: Mrs. Voelker made a motion to adjourn the meeting to an executive session for possible litigation issues at 9:45 pm. Mr. Seech second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary