

Hanover Township Sewer Authority

May 4, 2015

Hanover Township Building

Chairman Greg Call called the meeting to order at 7:07 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Project Engineer Jack Rae, Consulting Engineer Mike Sherrieb, Solicitor Matt Kalina and Office Manager Patty Garrett were present. Vice Chairman Timothy Seech was not present for the main portion of the meeting, but was present for the executive session. Four township citizens/business owners were also present.

Invoices: Mrs. Voelker made a motion to pay the bills in the amount of \$32,292.10; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll from March 29 through April 11, 2015, in the amount of \$1,111.19, including payroll fee; Mr. Truby second. Roll call: Mr. Call- yes, Mr. Grey- yes, Mrs. Voelker- abstain, Mr. Truby- yes. Motion passed.

Mr. Grey made a motion to ratify payroll from April 12 through April 29, 2015, in the amount of \$1,247.24, including payroll fee; Mr. Truby second. Roll call: Mr. Call- yes, Mr. Grey- yes, Mrs. Voelker- abstain, Mr. Truby- yes. Motion passed.

Old Business: The change order for the 3rd bore has been approved by PennVest and DEP awaits HTSA approval. HTSA is awaiting acceptable terms of the 3rd amendment to the agreement. There is a conference call schedule for May 5, 2015.

Letters need to go out to all commercial and industrial customers to facilitate user agreements.

Changes to the PA American Water Company shutoff agreement and long-term shutoff options to begin with emails with Mr. Witherel.

Will get additional proposals from auditors before making an engagement decision at next meeting.

New Business: Mr. Call made a motion to increase the hours of office manager, Patty Garrett, to full time, 40 hours per week; Mr. Truby second. Roll call: Mr. Call- yes, Mr. Grey- yes, Mrs. Voelker- abstain, Mr. Truby- yes. Motion passed.

Solicitor's Report: There was no additional report for the solicitor that wasn't already discussed.

Engineer's report: Conference call with Amy Bentz, Walt Daniels, and Jack Rae for plant completion.

Mr. Call made a motion to pay requisition P2-43 in the amount of \$4,726.52, plus the portion of Witherel & Associates that would be project funds; Mrs. Voelker second. Motion passed unanimously.

Mrs. Voelker made a motion to accept the Gannett Fleming Amendment #10; Mr. Grey second. Motion passed unanimously.

Mrs. Voelker made a motion to accept the Engineer's Report as presented; Mr. Grey second. Motion passed unanimously.

Correspondence: Ms. Jill Lee sent a letter asking the board to consider a payment plan that would take 27 months to pay off her bill. Mr. Call made a motion to accept the payment plan proposal of Jill Lee; motion failed for lack of a second.

Public Comment: Mr. Hall expressed frustration with the billing of the sewers. The office staff will send out a review of his account.

Mr. Morra asked where all the construction loans stood at this point. Phase 1 loan is \$6.1 million; phase 2 is \$3.9 million. They will be lower once the phases are closed out. They are 30 year loans.

Adjournment: Ms. Voelker made a motion to adjourn the meeting to an executive session at 8:30 pm. Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary