

Hanover Township Sewer Authority

March 2, 2015

Hanover Township Building

Chairman Greg Call called the meeting to order at 7:10 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Project Engineer Jack Rae, Consulting Engineer Mike Sherrieb, and Office Manager Patty Garrett were present. Three township citizens/business owners were also present.

Mr. Grey made a motion to accept the resignation of Solicitor Christine Seymour; Mr. Call second. Motion passed unanimously.

**Meeting Minutes:** Mr. Seech made a motion to accept the minutes from the February 2, 2015, meeting; Mr. Truby second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the January treasurer's report. The Operations account began the month with \$166,559.94 with deposits of \$56,149.74 and expenditures of \$68,357.50 for an ending balance on January 30, 2015, of \$154,352.18. The PennVest account had a balance of \$26,860.79, the Phase 1 Tap Fund had a balance of \$20,891.42, and the Phase 2 Tap Fund had a balance of \$22,702.60. There was a transfer of \$21,684.26 from the operating account to the PennVest account. The bank statements ran through January 30, not January 31, 2015. Mr. Seech made a motion to accept the treasurer's report; Mr. Call second. Motion passed unanimously.

**Invoices:** Mr. Grey made a motion to pay the bills in the amount of \$39,960.92 with the stipulation that KLH provides an itemized invoice before theirs is paid; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to ratify payroll from January 18-31, 2015 in the amount of \$1437.93, including payroll fee; Mr. Truby second. Roll call: Mr. Seech- yes, Mr. Call- yes, Mr. Grey- yes, Mrs. Voelker- abstain, Mr. Truby- yes. Motion passed.

Mr. Truby made a motion to ratify payroll from February 1-14, 2015 in the amount of \$1437.93, including payroll fee; Mr. Call second. Roll call: Mr. Seech- yes, Mr. Call- yes, Mr. Grey- yes, Mrs. Voelker- abstain, Mr. Truby- yes. Motion passed.

**Old Business:** Representative Christiana will attempt to get us PennVest approval for the third bore without a legal opinion. Mr. Call made a motion to accept Change Order 7-04 pending PennVest and DEP approval and WCCED acceptance of new fee rates in the third amendment to the authority's satisfaction; Mrs. Voelker second. Motion passed with Mr. Seech not voting.

Mr. Call made a motion to adopt the 2015 Budget; Mr. Grey second. Roll call: Mr. Seech- yes, Mr. Call- yes, Mr. Grey- yes, Mrs. Voelker- yes, Mr. Truby- yes. Motion passed unanimously.

Change PAW agreement and long-term water shut-offs on hold for new solicitor.

Hydro-Recovery agreement will need to include information about the two wells they are digging for process water only.

**New Business:** Mr. Seech made a motion to authorized Mr. Lashhorn to direct either Gannett Fleming or KLH Engineering to prepare and submit the Annual Chapter 94 Report to the DEP; Mr. Call second. Motion passed unanimously.

Mr. Call made a motion to adopt the Tap Abandonment Policy; Mr. Truby second. Motion passed unanimously.

HTSA needs to solicit for a new auditor.

PMAA board member training is in March. No board members will be attending this spring.

**Solicitor's Report:** There was no solicitor's report.

**Engineer's report:** Legal advice is necessary to move forward with Cincinnati Insurance.

HTSA has new figures for the WCCED third amendment. They will be forwarded to WCCED to begin the negotiation process.

As in Phase1, HTSA can ask for a draw-down on the grinder pump contract and ear-mark the funds for start-ups.

Mrs. Voelker made a motion to pay requisition P2-42 in the amount of \$12,598.93; Mr. Seech second. Motion passed unanimously.

Office staff will verify with the township that the PNC line of credit paperwork has been forwarded to Mr. Miller at PNC; if not, we will facilitate such action.

Mr. Call made a motion to authorize Vice Chairman Mr. Seech and Assistant Secretary/Treasurer Mr. Truby to sign requisitions; Mr. Grey seconds. Motion passed unanimously.

Gannett Fleming needs either Amendment #10 to their contract or the Alternate Short Form Agreement in order for Mr. Rae to provide engineering services on our behalf. Mr. Call made a motion to pay Gannett Fleming on an hourly basis until Amendment #10 is signed; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to accept the Engineer's Report; Mr. Seech second. Motion passed unanimously.

**Correspondence:** Mrs. Paden sent two letters asking for relief of vacancy rate charges for property she purchased at 1051 Steubenville Pike in late October 2014, as she is abandoning the tap at that property. The board decided that Mrs. Paden owed the tap until such a time as the tap is actually abandoned.

**Public Comments:** None

**Adjournment:** Mr. Call made a motion to adjourn the meeting to an executive session for possible litigation and personnel issues at 9:35pm. No action will be taken at the executive session. Mr. Seech made a motion to adjourn the executive session at 10:37pm; Mr. Call second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary