

Hanover Township Sewer Authority  
November 3, 2014  
Hanover Township Building

Chairman Greg Call called the meeting to order at 7:06 p.m. with the pledge of allegiance. Roll call was taken. Chairman Greg Call, Vice Chairman Timothy Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Solicitor Christine Seymour, Consulting Engineer Dave Coldren, and Office Manager Patty Garrett were present. Project Engineer Jack Rae was not present. Six township citizens/business owners were also present.

**Meeting Minutes:** Mr. Grey made a motion to accept the minutes from the October 6, 2014, meeting with the addition of Ms. Seymour's recommendations concerning the audit and the corrections to the driveway sealing being tabled and Mr. Call making the motion to pay payroll instead of Mr. Grey; Mr. Seech second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the September treasurer's report. The Operations account began the month with \$224,792.74 with deposits of \$277,467.85 and expenditures of \$256,859.05 for an ending balance on September 30, 2014, of \$245,401.14. The PennVest account had a balance of \$8,545.05, the Phase 1 Tap Fund had a balance of \$12,403.84, the Phase 2 Tap Fund had a balance of \$6,891.19. There was a transfer of \$8,545.05 from the operating account to the PennVest account. Mr. Truby made a motion to accept the treasurer's report; Mr. Call second. Motion passed unanimously. Mrs. Schroeder did verify with PNC Bank that the large deposits and expenditures were from Mr. Miller closing our operating account and reopening a different type of business account for us to reduce the fees we had been paying.

**Invoices:** Mr. Seech made a motion to pay the bills in the amount of \$19,773.54; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to pay payroll for the period of September 28 through October 11, 2014, in the amount of \$1,417.64, including service fees; Mr. Truby second. Roll call: Mr. Call—yes, Mr. Seech—yes, Mr. Grey—yes, Mr. Truby—yes, Mrs. Voelker—abstain. Motion Passed.

Mr. Truby made a motion to pay payroll for the period of October 12-25, 2014, in the amount of \$1,013.57, including service fees; Mr. Call second. Roll call: Mr. Call—yes, Mr. Seech—yes, Mr. Grey—yes, Mr. Truby—yes, Mrs. Voelker—abstain. Motion Passed.

**Old Business:** A discussion was held about the change order to change the pricing of the 3<sup>rd</sup> bore for WCCED. There were too many questions left unanswered. Issue was tabled until questions could be answered and amendment 3 to the developer's agreement could be addressed.

Mr. Truby made a motion to adopt Resolution 2014-22 A POLICY FOR THE OWNERSHIP, INSTALLATION, MAINTENANCE, REPAIR AND OPERATION OF INDIVIDUAL ONSITE PUMPING SYSTEMS; Mrs. Voelker second. Motion passed unanimously.

Mrs. Voelker made a motion to adopt Resolution 2014-23 A UNIFORM PAYMENT PLAN POLICY RELATIVE TO COLLECTION OF OVERDUE ACCOUNTS AND WATER SERVICE TERMINATION/SHUTOFF DUE TO NON-PAYMENT OF SEWER BILLS; Mr. Call second. Motion passed unanimously.

No movement on the PNC Bank ACH payments and remote deposits. Will check other banks for better rate and will call PMAA to see if HTSA can move the operating account to a bank in West Virginia.

Jim Christiana's office has gotten West Penn Power Company to change our restoration status to high priority. That is still to be proven once we have an outage.

Bringing the sewer billing more in-line with the Pennsylvania American Water Company (PAWC) water billing was discussed. To do so would require two sewer bills to be sent out within two weeks of each other. Tabled until after the first of the year to get customers through the holiday season.

**New Business:** A man came asking if he could cross HTSA property to trap raccoons in the culvert under Bavington Road. Some of the property is posted "No Hunting." Due to liability, HTSA is not going to allow this.

Mr. Spencer has given several people permission to hunt his property. Those five people are asking for the key to the gate to access Mr. Spencer's property for hunting season. Ms. Seymour needs to see the Right of Way/Easement agreement.

A customer who turns on own water after being turned off by the water company will need to be discussed with PAWC because PAWC does not send us the water readings of what was used.

**Solicitor's Report:** New liens to work on.

The agreements with Live Nation, AL Solutions, and WCCED are waiting on Mr. Rae's input.

PennVest call from October 23, 2014, with Memorandum and recommendations.

Audit recommendations. A discussion was held on bringing on a third office person for filing and answering phones on a limited basis. Performing a rate study was considered.

Finalized exhibit was forwarded to Cincinnati and they will get back to us.

Mrs. Voelker made a motion to accept the on-going solicitor's report; Mr. Call second. Motion passed unanimously.

**Engineer's report:** Mr. Seech made a motion to pay Requisition P2-38 in the amount of \$3,564.20; Mr. Call second. Motion passed unanimously.

**Correspondence:** A customer cannot afford the standard payment plan, so she sent in a payment plan proposal for the board to consider. The board did not approve the proposed payment plan. A letter will be sent to the resident.

**Adjournment:** Mr. Seech made a motion to adjourn to an executive for possible litigation issues at 8:11 p.m.; Mr. Call second. Motion passed unanimously.

Mr. Seech made a motion to adjourn the executive session at 10:45 p.m.; Mr. Truby second. Motion passed unanimously.

Respectfully Submitted,

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Nancy Voelker, Secretary