

RESOLUTION 23 - 2014

OF THE BOARD

HANOVER TOWNSHIP SEWER AUTHORITY

ESTABLISHING A UNIFORM PAYMENT PLAN POLICY RELATIVE TO COLLECTION OF OVERDUE ACCOUNTS AND WATER SERVICE TERMINATION/SHUTOFF DUE TO NON-PAYMENT OF SEWER BILLS

WHEREAS, the Hanover Township Sewer Authority (hereinafter "Authority" or "HTSA") is incorporated under the Municipalities Authorities Act, Act of May 2, 1945, P.L. 382, as amended, 53 P.S. §301 et seq.; and

WHEREAS, the Hanover Township Sewer Authority owns and operates a complete sanitary sewage collection system ("Sewerage System") in certain portions of Hanover Township, Smith Township, and Robinson Township, Washington County, Pennsylvania; and

WHEREAS, the Authority deems it necessary to adopt uniform protocols relative to payment plans in the collection of overdue accounts and water service termination/shutoff;

WHEREAS, in order to memorialize the policies and protocols concerning customers seeking payment plans of overdue accounts and water service termination/shutoff as a result of non-payment of sewer bills;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Hanover Township Sewer Authority as follows:

ADOPTION OF A UNIFORM PAYMENT PLAN AGREEMENT

- A. The Authority hereby approves the use of payment plans and other arrangements designed to assist customers undergoing financial hardships.
- B. The terms of each payment plan or other arrangement shall have the following terms:
 - I. The Customer shall be responsible for any current balance due and owing to the Authority in addition to one of the following:
 - a. The outstanding balance divided by 12, rounded to the next whole dollar, as a monthly payment;
 - b. In cases of outstanding balances in excess of \$2,000, that balance divided by 15, rounded to the next whole dollar, as a monthly payment; or
 - c. Any down payment with the remaining balance divided by either condition (a) or (b) above.

II. The Customer shall waive any rights to notice regarding the docketing of a lien.

III. The Customer shall immediately notify the Authority of any of the foregoing:

- a. The intent to seek relief from creditors under the provisions of the Bankruptcy Reform Act of 1978, or
- b. The sale, subdivision, or any other form of alienation that will result in another owner taking record title to the served property.

IV. The Customer shall be informed that failure to observe such conditions shall result in the liening of the property and may result in the termination of water service to the property.

V. Refusal or failure to accept these basic conditions shall result in the property being lienied immediately and proceedings to terminate water service to the property will be undertaken in due course.

VI. In the event that any of these basic conditions proves too burdensome on a Customer, the Customer shall have the right to request the Board of Directors to modify any of these basic terms.

C. In the event of a failure to timely observe the requirements of a payment plan:

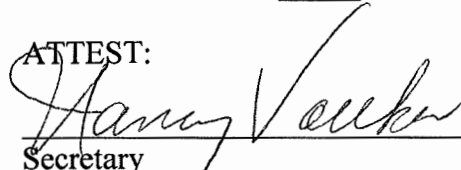
I. The Customer forfeits the right to participate in another payment plan for a period of three (3) years from the breach of the payment plan.

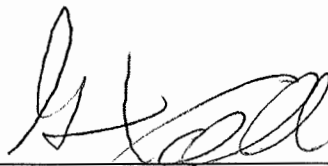
II. The Customer shall be lienied immediately, with interest accruing on the amounts outstanding.

III. The Authority shall immediately take action to terminate water service to the premises.

RESOLVED THIS 3rd DAY OF NOVEMBER, 2014.

ATTEST:


Secretary
Hanover Township Sewer Authority


BY: _____
Chairman
Hanover Township Sewer Authority