

Hanover Township Sewer Authority

April 7, 2014

Hanover Township Building

Vice Chairman Timothy Seech called the meeting to order at 7:20 p.m. with the pledge of allegiance. Roll call was taken. Vice Chairman Seech, Secretary/Treasurer Nancy Voelker, Assistant Secretary/Treasurer Chris Truby, Board Member Donnie Grey, Project Engineer Jack Rae, Solicitor Christine Seymour, and Office Manager Patty Garrett were present. Chairman Greg Call was not present at the start of the meeting. Four township citizens/business owners were also present.

**Executive Sessions:** An executive session, attended by Engineer Mr. Rae, Solicitor Ms. Seymour, and all board members except Vice Chairman Seech was held on March 10, 2014 to discuss possible litigation issues. No decisions were made at the meeting.

An executive session, attended by all board members, Engineer Mr. Rae, and Solicitor Ms. Seymour to discuss litigation issues was held on March 26, 2014. No decisions were made.

**Meeting Minutes:** Mr. Truby made a motion to accept the minutes from the March 3, 2014 meeting; Mr. Grey second. Motion passed unanimously.

**Treasurer's Report:** Mrs. Voelker presented the February treasurer's report. The Operations account began the month with \$219,961.56 with deposits of \$48,411.46 and expenditures of \$43,695.13 for an ending balance on February 28, 2014 of \$224,677.89. The Pennvest account had a balance of \$4,913.57, the Phase 1 Tap account had a balance of \$12,212.97, and the Phase 2 Tap Fund account had a balance of \$46,931.47. There was a \$21,684.26 transfer from the Phase 2 Tap Fund account to the Pennvest account. Mr. Grey made a motion to accept the February treasurer's report; Mr. Truby second. Motion passed unanimously.

**Invoices:** Mr. Grey made a motion to pay the bills in the amount of \$14,623.86; Mr. Truby second. Motion passed unanimously.

At 7:25p.m., Chairman Call joined the meeting.

**Old Business:** The new billing software, Muni-Link, is now live. The first bill using it will be the April bill (March water reading). Some of our customers will have new account numbers due to Muni-Link stacking successive owners/tenants at the same properties with the same account numbers but different –dash numbers.

With the nicer weather, some of the plant completion and fix-up work is being done.

The interim financing has been extended by PNC bank until the end of the year.

**New Business:** There was no new business.

**Solicitor's Report:** Several new liens have been processed; two liens were satisfied; one customer has been sent a 30-day notice of lien.

The WCCED Agreement draft is almost ready; the Live Nation Agreement is in progress; the AL Solutions Agreement is waiting to be worked on.

There is some question as to who gets the letter/bill for the excessive use since Live Nation is technically a tenant on the property. Since there is no agreement as yet, we should default to our Rules & Regs.

Mrs. Voelker made a motion to accept the on-going solicitor's report; Mr. Seech second. Motion passed unanimously.

**Engineer's reports:** We need a walk-through with Cincinnati for a punch list. They are working on getting spare parts.

Westmoreland Electric is waiting on shop drawings for the Mission System and Soft Starts on the blower motors.

Mr. Graziani pointed out that Amendment 3 expires in July. Mr. Reitz asked for an extension because WCCED is asking for a grant and an answer is due in July.

Change Order credit \$268,695 back to the project.

Mr. Seech made a motion to pay requisition No.P2-33 in the amount of \$25,101.74; Mr. Call second. Motion passed unanimously.

Contact Sen. Solobay's office about the Comcast issue.

Mr. Call made a motion to accept the engineer's report; Mrs. Voelker second. Motion passed unanimously.

**Public Comments:** Mr. Reitz asked if the Board was doing a ribbon-cutting for the new plant. If so, he asked them to consider inviting Rep. Christiana, the new representative for the area.

**Adjournment:** Mrs. Voelker made a motion to adjourn the regular portion of the meeting at 8:22 p.m. for an executive meeting; Mr. Seech second. Motion passed unanimously.

An executive session was held after the regular meeting to address possible litigation matters. The session was adjourned at 10:07 p.m. No action was taken.

Respectfully Submitted,

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Nancy Voelker, Secretary