

Hanover Township Sewer Authority
December 16, 2013
Hanover Township Building

Chairman Greg Call called the meeting to order at 8:21 p.m. with the pledge of allegiance. Roll call was taken. Chairman Call, Vice Chairman Tim Seech, Secretary/Treasurer Nancy Voelker, Board Member Donnie Grey, Project Engineer Jack Rae, Solicitor Christine Seymour, and Office Assistant Patty Garrett were present. Seven township citizens/business owners were also present.

Meeting Minutes: Mr. Call made a motion to accept the minutes from the December 2, 2013 meeting; Mr. Grey second. Mr. Seech abstained from voting as he was not present at the December 2, 2013, meeting. Motion passed.

Treasurer's Report: Mrs. Voelker presented the November treasurer's report. The Operations account began the month with \$161,242.36 with deposits of \$72,391.35 and expenditures of \$30,392.07 for an ending balance on November 30, 2013 of \$203,241.64. The Pennvest account had a balance of \$4,913.57, the Phase 1 Tap account had a balance of \$11,716.63, and the Phase 2 Tap Fund account had a balance of \$198,601.70. There was a \$21,684.26 transfer from the Phase 2 Tap Fund account to the Pennvest account. Mr. Seech made a motion to accept the November treasurer's report; Mr. Call second. Motion passed unanimously.

Invoices: Mr. Grey made a motion to pay the bills in the amount of \$15,583.02; Mrs. Voelker second. Passed unanimously.

New Business: There are problems with the current trash pickup contractor. Will contact other contractors for quotes.

There are problems with Microbac Laboratory. Will find out who Weirton Sanitary uses and the usage details from the one in Indiana, PA.

Mr. Call made a motion to hire Susan Schroeder as a part-time office assistant at \$15 per hour; Mrs. Voelker second. Mr. Seech voted No. Motion passed.

Old Business: EdenPURE heater now priced at \$297 each. Mr. Grey will lend the office one of his to see how it works before spending the money on two of the higher-priced units.

Mr. Seech made a motion to adopt Resolution 21-Authorizing and Ratifying All Actions Permitted by Law for Necessary Enforcement and Collection Proceedings; Mr. Call second. Motion passed unanimously.

The cost of bringing Comcast internet and phone service to the office will be put on a requisition and applied to our share of Pennvest funds.

No insulation companies have returned our requests for information on insulating the ceilings of the control building at the plant yet.

One quote on motorizing the rolling gate is \$8487. One ballpark phone quote is \$7-8000. Will get warrantee information on the first quote and a written quote for the phone quote.

Information for the Mission Monitor was sent to Westmoreland Electric for a quote. Will also get a quote for installing a ceiling fan in the garage.

Scalice will be out to the plant on January 18th to begin work on the SBR tanks and pipes. We need time for the tanks to be cleaned. Abel Recon will be out on January 17th to begin sealing the tanks.

Account reviews continue.

Solicitor's Report: There is no solicitor's report for this meeting.

Engineer's report: Mrs. Voelker made a motion to pay requisition P2-29 in the amount of \$34,452.80; Mr. Call second. Motion passed unanimously.

Correspondence: There was no correspondence for this meeting.

Public Comments: Ms. Zirkle asked when the new meetings were going to be. We will check last year's advertisement and post online.

Adjournment: Mr. Seech made a motion to adjourn the meeting at 10:05 p.m.; Mr. Call second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary