

Hanover Township Sewer Authority
July 1, 2013
Hanover Township Building

Chairman Greg Call called the meeting to order at 7:18 pm followed by the Pledge of Allegiance.

Board members attending were Chairman Greg Call, Vice-Chairman Timothy Seech, and Secretary/Treasurer Nancy Voelker. Others attending were Solicitor Frank Paganie, Gannett Fleming Project Engineer Jack Rae, office assistant Patty Garrett, and 11 township residents/property owners.

An executive session, attended by board members Mr. Call, Mr. Seech, and Mrs. Voelker, took place on June 26, 2013, to discuss personnel and possible litigation. No action was taken at the meeting.

Mr. Call made a motion to accept the minutes of the June 17, 2013 meeting; Mr. Seech second. Motion passed unanimously.

Mr. Seech made a motion to pay bills in the amount of \$16,172.33; Mrs. Voelker second. Motion passed unanimously.

Mr. Call made a motion to pay Patricia Garrett payroll for June 1 through June 15 in the amount of \$638 with \$1.45 Quickbooks fee; Mr. Seech second. Roll call: Mr Call—yes, Mr. Seech—yes, Mrs. Voelker—abstain. Motion passed.

New Business: Hiring of a new office manager will wait until the next meeting.

A business owner in the township questioned his EDU assessment. He assumed it would be based only on his water usage to the property, but there are three different businesses operating on the property using one water line. The board will consider this unique situation and have an EDU determination for the property owner. Also questioned was the grinder pump particulars, as this business has high usage on an irregular schedule. Mr. Rae is supposed to have an answer for the next meeting.

Taking credit cards before we get the new billing software in October is a possibility. MuniPay does not rely on the new software and we may be able have it in place before the new billing. We will research some of the questions brought up.

An alternate date for a sewer board meeting before August 19, 2013, was discussed. There is no date that all three board members would be available. The next meeting will be August 19, 2013.

Old Business: Mr. Call made a motion to authorize the purchase of a Knox Box with keys for emergency personnel in the amount of \$255; Mrs. Voelker second. Roll call: Mr. Call—yes, Mr. Seech—no, Mrs. Voelker—yes. Motion passed.

Water shut-off notices were discussed. They are legal, we have an agreement with Pennsylvania Water Company, and the notices will start next month. Mr. Call made a motion to authorize the office staff to initiate water shut-off procedures for customers who are 30 days past-due; Mrs. Voelker second. Motion passed.

Mr. Call made a motion to accept and sign the contract with MuniLink billing software for 5 years prepaid; Mrs. Voelker second. Motion passed.

We are stilling looking at and researching the purchase of signage for the plant buildings and the fences surrounding the property per recommendation of the insurance company.

There has been no response to the draft agreement sent to LiveNation/First Niagara Pavilion.

Mr. Salopek is checking on the status of the bond for the Bella Contract 6 issues.

Drafts still going back and forth for the Cincinnati takeover.

The audit of all account billings is continuing. One resident questioned his audit. He took over a lien when he purchased a piece of property. He's been paying monthly payments on a tap fee, but tore down the uninhabitable structure. He's been billed vacancy rate on vacant land. The board has agreed to look at the situation.

There has been no report from the Washington County Sewer Council about the four properties sent to them with failed on-lot septic systems.

Solicitor's Report: No additional report, as all issues were covered under old business.

Engineer's report: Starpointe Amendment 3 for additional bore needs deal points. Mr. Rae will get that.

Public Comments: One resident/business owner asked about the plant taking on tank/hauler sewage. At this time, we do not take hauler sewage. The board will consider a service agreement, procedures, and rate.

A property owner is not happy with HTSA's policy to bill the landlords instead of tenants for sewer service. The board will consider changing the rules and regulations.

A representative from Independence Conservatory presented information about public meetings about the Raccoon Creek Watershed Conservation Plan.

Adjournment: Mr. Seech made a motion to adjourn the meeting at 9:33pm; Mr. Call Second. Motion passed unanimously.

Respectfully Submitted,

Nancy Voelker, Secretary